

Training 1: Fundamentals of Building a Strategic Internationalisation Plan

Date: February 19th, 2018 – February 23rd, 2018

Place: Universitat Politècnica de Catalunya-BarcelonaTech (Spain)

Monday Morning: Sala Juntas de Rectorado

Rest of days: Vertex Building

Previous to training

Files	Activity/Reading
file_01.pdf	Read “Internationalisation at home” by EAIE
file_02.pdf	Read “Integrating Institutional Policies and Leadership for 21st Century Internationalization” by John K. Hudzik
file_03.pdf	Read “International Strategic Planning” by Maurits Van Rooijen
file_04.pdf	Read “Developing Institutional Internationalisation Policies and Strategies: an Overview of Key Issues” by Robin Middlehurst
file_05.pdf	Read “Internationalisation: Key Concepts and Elements” by Jane Knight

Level	Activity
National	Get and read the national university legislation <ol style="list-style-type: none"> 1. What is the most important in this document? 2. Is there anything about internationalization in the document? What?
National	Get and read any other document related to the future of the university system <ol style="list-style-type: none"> 1. Is there anything about internationalization in the document? What?
Institution	Get and read the statutes of your university. Answer: <ol style="list-style-type: none"> 1. Which actors appear in the document? 2. Which is the main goal of your university? 3. Is there anything about internationalization in the document? What?
Institution	Get and read the strategic plan of your university. Answer: <ol style="list-style-type: none"> 1. Which actors appear in the document? 2. Which are the main objectives of your university? 3. For which period of time is the strategic plan? 4. Is there anything about internationalization in the document? What?
Institution	Get and read any other document related to the future of your university. Answer: <ol style="list-style-type: none"> 1. Is there anything about internationalization in the document? What?

Monday, February 19th, 2018

Time	Activity
9:30 10:00	Welcome to UPC <i>Vice-Rector of International Policy: Prof. Juan Jesus Perez Gonzalez</i> <i>Project Coordinator: Ms. Kristina Tsaturyan</i> <i>UPC Project Coordinator: Prof. Vicenc Fernandez</i>
10:00 11:00	Key Speaker 1: Helena Martínez <i>Head of the International Relations Bureau</i> Key Speaker 2: Prof. Lourdes Reig <i>Former Vice-Rector of International Relationships</i>
11:00 11:30	Coffee Break
11:30 12:30	Visit to the Entrepreneurship Space Emprèn UPC <i>A space for students and recent graduates who have a business idea and need a place to make it real.</i> <i>Cristina Aresté - Manager of Emprèn UPC</i>
12:30 14:00	Lunch
14:00 17:00 (+coffee-break)	BOOST project. Where we are. <i>Ms. Kristina Tsaturyan</i> Objectives of this training. Introduction of participants and trainers Expectations and introduction to the topic Strategic Planning Cycle Create Awareness of SIP process Wrap-up <i>Ms. Marina Casals and Prof. Vicenc Fernandez</i>

Tuesday, February 20th, 2018

Time	Activity
9:30 12:30 (+coffee-break)	Welcome Back Vision and Mission Diagnosis phase: SWOT and SOAR <i>Ms. Marina Casals and Prof. Vicenc Fernandez</i>
12:30 14:00	Lunch
14:00 17:00 (+coffee-break)	Stakeholder analyses Environment scanning: Trends in IHE? Wrap-up <i>Ms. Marina Casals and Prof. Vicenc Fernandez</i>

Wednesday, February 21st, 2018

Time	Activity
9:30 12:30 (+coffee-break)	Welcome Goals and Actions of an SIP KPI's of an SIP Timeline of an SIP <i>Ms. Marina Casals and Prof. Vicenc Fernandez</i>
12:30 14:00	Lunch
14:00 17:00 (+coffee-break)	Communication of an SIP Implementing your SIP, the Challenges and Pitfalls Wrap-up <i>Ms. Marina Casals and Prof. Vicenc Fernandez</i>

Thursday, February 22nd, 2018

Time	Activity		
9:30 12:00 (+coffee-break)	Welcome Implementation, evaluation, correcting measures Group work Addressing Concerns of participants <i>Ms. Marina Casals and Prof. Vicenc Fernandez</i>		
12:00 13:00	Lunch		
13:00 15:00	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Work Group: Prepare presentations for Friday <i>The Armenian participants</i></td> <td style="width: 50%;">Project Meeting <i>All EU and Armenian partners</i></td> </tr> </table>	Work Group: Prepare presentations for Friday <i>The Armenian participants</i>	Project Meeting <i>All EU and Armenian partners</i>
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15:00 17:00 (+coffee-break)	Presentation of the national Strategy <i>Ms. Kristina Tsatryan</i> Discussion about the National Strategy versus Institutional Strategic Plans <i>All EU and Armenian partners</i>		

Friday, February 23rd, 2018

Time	Activity
9:30 12:30 (+coffee-break)	Welcome Presentations of your own action plan Wrap up, final reflections, and evaluation <i>All EU and Armenian partners</i>
12:30 13:00	Closing Session: Next step in the project <i>Ms. Kristina Tsatryan and Prof. Vicenc Fernandez</i>